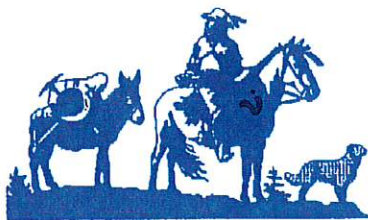


DISTRICT SUPERINTENDENT  
Robert Adams

PRINCIPAL  
Kim Miller

PO Box 2220  
Shasta California 96087  
(530) 243-1110



BOARD OF TRUSTEES

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## *SHASTA UNION ELEMENTARY SCHOOL DISTRICT*

August 1, 2023

Regarding: Attendance and tardy

Dear Parent:

The school year is underway, and I want to welcome you as our partner in your child's education. We value, appreciate, and seek out your involvement and collaboration for the success of your child.

We are asking all parents to help us ensure the regular, on-time attendance of their children at school. We monitor attendance closely because research has shown that regular attendance is vital for the success of children in school. California law states that absences are excused only if the child is ill or there is an excuse which meets the requirements of the California *Education Code* Section 48205. Even excused absences that cause your child to miss significant amounts of school can cause your child to fall behind in class.

*Education Code* Section 48260 defines a truant as a pupil who has missed more than 30 minutes on three days without a valid excuse in one school year. Our goal is to have all children present in school every day and on time. Our district's policy is that we may require verification of absences due to illness, if your child has missed school for three consecutive days. Please be aware that going "out of town" when school is in session with your child is an unexcused absence. Letters will be automatically sent home this year for any absences over 3, 5, 7, and 10 days and tardies over 30 minutes (this includes leaving early).

I look forward to working with you in a meaningful partnership for your child. We at Shasta Elementary School will work very hard with you to ensure that your child receives the best education possible. We are depending on you, and we want to thank you for entrusting us with your child. To provide your child with an outstanding education, your child must maintain excellent attendance.

A copy of this year's school calendar is included with this letter to assist in your family's scheduling.

If you have any questions, please feel free to call us at (530)243-1110.

Sincerely,

A handwritten signature in blue ink that reads "Kim Miller". The signature is written in a cursive style.

Kim Miller  
Shasta Elementary School Principal